



Glebe Collegiate Institute

212 GLEBE AVENUE OTTAWA, ONTARIO, CANADA K1S 2C9

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July 2017 - Fall Start Up Information

Dear Glebite/Parent or Guardian:

I hope you have a great summer! I am already looking forward to September and want to share some information about next year's start up. Please retain this letter as a reference for August. Daily information is also provided on our web site: <http://www.glebe.ocdsb.ca>.

Timetable pickup

Timetables will be picked up by students on the first day of school, **Tuesday, September 5th**. Alphabetical lists will be posted in the cafeteria identifying each student's period 1 class and room number. Students will be given their timetables during their period 1 class.

Student Services

Our Student Services team will continue to work hard to ensure that students have a complete timetable that will meet their learning needs and help them reach their academic goals! Adjustments needed due to summer school credit completion will be made as we receive results. Our timetable is constructed based on course requests made in the spring, and we have limited ability to make changes since many classes are full. If your student needs to request a change due to pathway (i.e. college / university), post-secondary admission requirements, or other important reason, requests can be submitted electronically as guidance counsellors will not be available to be booked for appointments. The Course Change Form **MUST** be completed with a parent or guardian, and is available on the Glebe Student Services Website at:

<https://sites.google.com/a/ocdsb.ca/glebe-student-services/>

Changes will be considered when possible, and will be dependent upon our master timetable and availability of space. Students are expected to attend all classes as originally scheduled until they receive a new timetable from their guidance counsellor. This includes students wishing to drop a course for a spare. Course change requests will be accepted until **Friday, September 8, 2017**.

Lockers

Students are encouraged to come in to school from August 28th to September 1st between the hours of 8:30 am and 3:30 pm and select their own locker. The school has provided combination locks to **all returning students**. New students can pick up a lock from the main office staff. Students **must** use these school locks. Students who are graduating or not returning must return their locks, intact, at the end of the year or there will be a \$15 replacement fee. Students must report their locker number to staff in the main office to officially register that locker as their own and receive their school-issued lock. Lockers should not be shared. Lockers that are bolted are reserved for school use.

Fees

Although voluntary on your part, the school enhancement fee of \$20 goes a long way in supporting interscholastic and intramural sports, special events and Students' Council activities. Please consider making this small donation to help make your child's year more enriching. Additionally, some courses may request voluntary enhancement fees. Your student will bring home more information during the first week of school. Information will also be posted on our website.

Student Planner

All students are encouraged to purchase their own planner. Planners are an excellent organizational and learning tool. Planning and being prepared for school is not an option; planning is expected of all students.

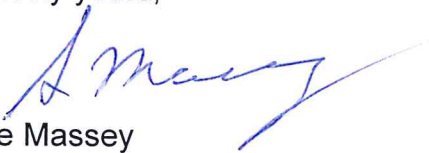
The first day of school, September 5th, is a full day from 8:50am to 3:00pm. We will be working on a Day 1 schedule.

School Council

Our first School Council meeting will be on **Monday, September 11th** at 7:00 p.m. in the library. The School Council Executive will be elected at this time. Nominations by candidates can be made in person or in writing to steven.massey@ocdsb.ca. Everyone is welcome.

Our school motto "Strive for the Heights" is a challenge we should all embrace as we prepare for another school year together. At Glebe Collegiate Institute we take great pride in our warm, welcoming, learning community and, consequently, any "Initiation Rituals" will not be tolerated. Any form of "initiation" activities not organized by the school will be dealt with seriously and with significant consequences. Together with your parents, your teachers, and the whole Glebe staff, I look forward to helping to make this year as positive and enriching as possible.

Sincerely yours,



Steve Massey
Principal

<http://www.glebe.ocdsb.ca>